



DES PLAINES FIREFIGHTERS' PENSION FUND

405 S. River Road ■ Des Plaines, Illinois 60016

William Rice
President

Jeff Vallee
Secretary

Paul Birger
Trustee

Vacant
Trustee

Jeffery Rozovics
Trustee

MINUTES OF A REGULAR MEETING OF THE DES PLAINES FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES NOVEMBER 1, 2022

A regular meeting of the Des Plaines Firefighters' Pension Fund Board of Trustees was held on Tuesday, November 1, 2022 at 8:30 a.m. in City Hall in Room 101 located at 1402 Miner Street, Des Plaines, Illinois 60016, pursuant to notice.

CALL TO ORDER: Trustee Rice called the meeting to order at 8:36 a.m.

ROLL CALL:

PRESENT: Trustees Bill Rice, Paul Birger and Jeffery Rozovics

ABSENT: Trustee Jeff Vallee

ALSO PRESENT: Attorney Laura Goodloe, Puchalski Goodloe LLC; Michelle Rice, Lauterbach & Amen, LLP (L&A); Treasurer Dorothy Wisniewski, City of Des Plaines

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *August 2, 2022 Regular Meeting:* The Board reviewed the August 2, 2022 regular meeting minutes. A motion was made by Trustee Rozovics and seconded by Trustee Rice to approve the August 2, 2022 regular meeting minutes as written. Motion carried unanimously by voice vote.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report:* The Board was provided the Monthly Financial Report for the eight-month period ending August 31, 2022 prepared by L&A. As of August 31, 2022, the net position held in trust for pension benefits is \$87,205,797.78 for a change in position of (\$15,000,755.11). The Board also was provided the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal. A motion was made by Trustee Birger and seconded by Trustee Rozovics to accept the Monthly Financial Report as prepared. Motion carried unanimously by voice vote.

Presentation and Approval of Bills: The Board reviewed the Vendor Check Report for the period June 1, 2022 through August 31, 2022 for total disbursements of \$451,585.60. A motion was made by Trustee Rozovics and seconded by Trustee Birger to approve the disbursements shown on the Vendor Check Report in the amount of \$451,585.60. Motion carried by roll call vote.

AYES: Trustees Rice, Birger and Rozovics

NAYS: None

ABSENT: Trustee Vallee

Additional Bills, if any: There were no additional bills presented for approval.

Discussion/Possible Action – Cash Management Policy: The Board discussed the Cash Reserve Guidelines and Cash Management Policy. Attorney Goodloe and Treasurer Wisniewski will work together to bring cash

management options to the Board for review at the next regular meeting.

INVESTMENT REPORT: FPIF – Marquette Associates: The Board reviewed the FPIF Monthly Summary prepared by Marquette Associates for the period ending August 31, 2022. As of August 31, 2022, the one-month total net return is (3%) and the year-to-date total net return is (14.4%) for an ending market value of \$7,248,677,066. The current asset allocation is as follows: Total Equity at 63.8%, Fixed Income at 30.3%, Real Estate at 5.1% and Cash 0.8%.

Statement of Results: The Board reviewed the July and August 2022 Statements of Results provided by FPIF. As of August 2022, the ending market value was \$80,162,027.60 for a net return of (3.04%).

Discussion/Possible Action on Where to Maintain Cash Position: The Board discussed where to maintain tax levy monies, employee and employer contributions. The Board determined to continue the current process through the end of the year and will review additional options provided by Attorney Goodloe and Treasurer Wisniewski at the February 2023 regular meeting.

COMMUNICATIONS AND REPORTS: Affidavits of Continued Eligibility: The Board noted L&A will mail Affidavits of Continued Eligibility to all pensioners in December. A status update will be provided at the next regular meeting.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM THE FUND: Applications for Membership – Matthew Frank, Bret Scialabba and Clayton Ushkow: The Board reviewed the Applications for Membership submitted by Matthew Frank, Bret Scialabba and Clayton Ushkow. A motion was made by Trustee Birger and seconded by Trustee Rozovics to accept Matthew Frank and Clayton Ushkow effective September 6, 2022 and Bret Scialabba effective October 3, 2022 into the Des Plaines Firefighters' Pension Fund as Tier II participants. Motion carried unanimously by voice vote.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: Approve Duty Disability Benefits, Retro-Payment and Dependent Benefits – Michael King: The Board reviewed the duty disability benefits for Michael King. Firefighter/Paramedic King had an entry date of June 4, 2007; disability date of December 28, 2012; effective date of pension of December 29, 2012; 27 years of age at date of disability; 5 years and 6 months of creditable service; applicable salary of \$87,994; applicable pension percentage of 65%; amount of originally granted monthly pension of \$4,766.34; and amount of originally granted annual pension of \$57,196.08. The Board reviewed the retro-payment for the period December 29, 2012 through October 31, 2022 in the amount of \$381,001.73. The Board also reviewed the dependent benefits for Kamran, MaKenzie and MaKoy in the amount of \$20 each, subject to 3% cost of living increases until age 18 is obtained. A motion was made by Trustee Rozovics and seconded by Trustee Birger to approve the duty disability benefits, retro-payment and dependent benefits for Michael King calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Rice, Birger and Rozovics

NAYS: None

ABSENT: Trustee Vallee

Approve Regular Retirement Benefits – Edward Mazzei: The Board reviewed the regular retirement benefits for Edward Mazzei. Firefighters/Paramedic Mazzei had an entry date of September 12, 1994; retirement date of August 12, 2022; effective date of pension of August 13, 2022; 54 years of age at date of retirement; 27 years and 11 months of creditable service; applicable salary of \$114,428; applicable pension percentage of 69.79%; amount of originally granted monthly pension of \$6,655.10; and amount of originally granted annual pension of \$79,861.20. A motion was made by Trustee Rozovics and seconded by Trustee Birger to approve the regular retirement benefits for Edward Mazzei as presented. Motion carried by roll call vote.

AYES: Trustees Rice, Birger and Rozovics
NAYS: None
ABSENT: Trustee Vallee

Deceased Pensioner – Colin Carroll/Approval of Surviving Spouse Benefits – Linda Carroll: The Board noted that pensioner Colin Carroll passed away September 18, 2022. The Board reviewed the surviving spouse benefit calculation for Linda Carroll with an effective date of September 19, 2022, for a monthly benefit of \$7,110.48 with no additional increases. A motion was made by Trustee Birger and seconded by Trustee Rozovics to terminate the retirement benefits for Colin Carroll due to his passing and to approve the surviving spouse benefits for Linda Carroll calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Rice, Birger and Rozovics
NAYS: None
ABSENT: Trustee Vallee

OLD BUSINESS: *Appointed Member Position – Nicholas Chiaro:* The Board noted that Treasurer Wisniewski has been in communication with the Mayor regarding a new appointee. Further discussion will be held at the next regular meeting.

GCM Recurring Withdrawal Instructions for 2023: The Board discussed the GCM Recurring Withdrawal Instructions provided by FPIF. Further discussion will be held at the next regular meeting.

Break in Service Purchase – Kyle Blank and Mariusz Czerwiec: The Board noted that Kyle Blank paid in full his unpaid service breaks totaling 18 various days during the period December 26, 2020 through December 24, 2021 in the amount of \$349.12 and Mariusz Czerwiec paid in full his unpaid service breaks totaling 6 various days during the period March 6, 2021 through December 24, 2021 in the amount of \$110.90. A motion was made by Trustee Rozovics and seconded by Trustee Birger to recognize the purchases for Kyle Blank and Mariusz Czerwiec as paid in full and acknowledge the period of service as creditable towards the member's pension. Motion carried by roll call vote.

AYES: Trustees Rice, Birger and Rozovics
NAYS: None
ABSENT: Trustee Vallee

Reciprocity – Kevin Learch: The Board noted that L&A prepared a calculation for Kevin Learch to combine creditable service under reciprocity, and Mr. Learch issued payment to the Palatine Firefighters' Pension Fund. Further discussion will be held at the next regular meeting.

NEW BUSINESS: *Review/Approve – Actuarial Valuation and Tax Levy Request:* The Board reviewed the Actuarial Valuation prepared by the IDOI. Based on data and assumptions, the recommended municipal contribution is \$6,826,534. A motion was made by Trustee Rozovics and seconded by Trustee Birger to approve the Actuarial Valuation as prepared and to request a tax levy in the amount of \$6,826,534 from the City of Des Plaines. Motion carried by roll call vote.

AYES: Trustees Rice, Birger and Rozovics
NAYS: None
ABSENT: Trustee Vallee

Review/Adopt – Municipal Compliance Report: The Board reviewed the Municipal Compliance Report prepared by L&A. A motion was made by Trustee Birger and seconded by Trustee Rozovics to adopt the MCR and to authorize signatures by the Board President and Secretary. Motion carried by roll call vote.

AYES: Trustees Rice, Birger Vallee and Rozovics
NAYS: None
ABSENT: Trustee Chiaro

Establish 2023 Board Meeting Dates: The Board established the 2023 Board meeting dates as February 7, 2023; May 2, 2023; August 1, 2023; and November 7, 2023 at 8:30 a.m. in City Hall in Room 101 located at 1402 Miner Street, Des Plaines, Illinois 60016.

TRUSTEE TRAINING UPDATES: The Board reviewed the upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: There were no trustee training registrations or reimbursable expenses presented for approval.

ATTORNEY'S REPORT – PUCHALSKI GOODLOE LLC: Attorney Goodloe provided updates on recent legislation and the investment consolidation lawsuit. All questions were answered by Attorney Goodloe.

Annual Re-Evaluations for Disabled Pensioners: Attorney Goodloe apprised the Board that Michael Shaughnessy, Christopher Moran and Ian Carroll attended their annual independent medical examinations, and it was determined that they remain disabled at this time. The disability benefits for Michael Shaughnessy, Christopher Moran and Ian Carroll will continue based on the findings that they remain disabled and subject to further annual examinations until age 50.

Michael King Administrative Review Status: Attorney Goodloe discussed the status of Michael King's Administrative Review and noted the matter has been finalized. No further action is needed.

Status of Application for Disability Benefit – George Hidalgo: Attorney Goodloe discussed the status of George Hidalgo's disability application. Further discussion will be held at the next regular meeting.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rozovics and seconded by Trustee Birger to adjourn the meeting at 9:21 a.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for February 7, 2023 at 8:30 a.m.


Board President or Secretary

Minutes approved by the Board on 2-7-23

Minutes prepared by Michelle Rice, Pension Services Administrator, Lauterbach & Amen, LLP